

**Service Contract for Technical Support for Environmental
Statistics Alignment in Armenia
EU4Green Recovery East Programme – Component 4**

Tender Specifications and Terms of References

1. FINANCING

European Union (Contribution Agreement 700002623)

2. PROCEDURE

Direct award procedure pursuant to sec. 46 BVergG 2018 of Austria and in line with the Umweltbundesamt GmbH's internal procurement regulations

3. CONTRACTING AUTHORITY

Umweltbundesamt GmbH (UBA), Spittelauer Lände 5, 1090 Wien, Austria

4. THEMATIC LEADER

Umweltbundesamt GmbH (UBA)

5. NATURE OF CONTRACT

Service contract

6. INDICATIVE TIME PERIOD OF IMPLEMENTATION

October 2025 – April 2026 (6 months)

7. CONTRACT AMOUNT

Max 20,000 Euro (max travel expenses up to 1,400 € included)

8. BACKGROUND INFORMATION

The EU4Green Recovery East programme, funded by the European Union (EU) and implemented by a consortium led by the Environment Agency Austria (Umweltbundesamt GmbH) in collaboration with the OECD, UNECE, UNIDO, Expertise France, and the International Office for Water (OiEau), supports Armenia, Azerbaijan, Georgia, Moldova, and Ukraine. The programme aims to accelerate development in the Eastern Partnership (EaP) countries through a greener, more inclusive, and resilient growth model.

The programme runs from 2025 to 2028. It complements existing bilateral and regional efforts and contributes directly to the Economic and Investment Plan (EIP) and the EU Green Deal objectives.

Component 4 focuses on the integration of Eastern Partner countries into EU-wide environmental cooperation, particularly in relation to data management, digitalisation, and collaboration with EU institutions such as the European Environment Agency (EEA), Eionet, and Eurostat.

As part of this effort, Armenia has expressed the need to enhance its capacity for environmental data reporting, including aligning with international standards such as the EUROSTAT/United Nations Statistics Division (UNSD) Classification of Environmental Purposes (CEP).

Armenia's current statistical system in the field of environmental accounts includes limited datasets aligned with outdated classifications. For instance:

Environmental Protection Expenditure Accounts (EPEA):

Armstat compiles EP current expenditures based on an old pre-2000 classification. Although reported annually by selected entities, this data does not follow CEPA or CReMA standards, lacks full institutional coverage, and does not include imputed data. See: EPEA 2023 report.

https://armstat.am/file/article/eco_book_2023_13.pdf

Environmental Goods and Services Sector (EGSS):

Data on EGSS has not yet been compiled. This area presents significant gaps in both methodology and data collection systems.

Environmental Taxes:

The Tax Service provides data on environmental taxes and payments, but these are not yet classified according to CEPA guidance. The only applied international classification is NACE, which is mandatory in Armenia's statistical system. See: Environmental Taxes 2023.

[\(https://armstat.am/file/article/eco_book_2023_12.pdf\)](https://armstat.am/file/article/eco_book_2023_12.pdf)

The country faces major challenges in terms of aligning its data with international methodologies. However, the introduction of the new UNSD Classification of Environmental Purposes (CEP) provides an opportunity to transition toward an internationally compatible structure. Armenia has

not yet implemented CEPA, CReMA, making CEP a practical entry point for alignment with UNSD and Eurostat expectations.

9 OBJECTIVE

The main objective of this assignment is to provide technical assistance to Armstat (Statistical Committee of the Republic of Armenia) to:

- Align its environmental statistics with EU/ international standards, particularly the UNSD/EUROSTAT Classification of Environmental Purposes (CEP);
- Prepare environmental data for submission to Eurostat;
- Establish sustainable data flows and methodologies for long-term statistical production in key areas.

This support will help lay the foundation for institutionalised data flows and increased data availability in Armenia, as part of its alignment with the EU's environmental acquis and reporting systems.

10. SCOPE OF WORKS AND DELIVERABLES

3. Scope of Work

The selected consultant or institution will be expected to carry out the following tasks:

Assessment & Review

- Review existing environmental data produced and published by Armstat, particularly in the area of Environmental Protection Expenditure Accounts (EPEA) Environmental taxes, Environmental goods and services
- Analyse the structure, coverage, and classification of currently collected data, with a focus on identifying gaps in alignment with international standards.

Classification Alignment

- Provide methodological support to map existing environmental datasets to the EUROSTAT/ UNSD Classification of Environmental Purposes (CEP);
- Provide guidance tailored to Armenia's institutional context for implementing CEP.

Development of Data Flows

- Support Armstat in structuring reliable and sustainable data flows that are repeatable over time;
- Recommend measures for clarifying institutional responsibilities for data collection, validation, and submission to Eurostat or other international bodies.

Support for EGSS (Environmental Goods and Services Sector)

- Propose a **step-by-step methodology** to initiate EGSS data compilation;
- Address existing gaps in data and capacity

Capacity Building

Deliver a targeted workshop for Armstat and relevant stakeholders, covering:

- Key aspects of the CEP classification system;
- Practical data mapping strategies;
- Reporting requirements for Eurostat.

Sustainability & Institutionalisation

- Provide a short **guidance note** outlining sustainability measures and institutional responsibilities beyond the lifetime of the project.

Deliverables

Assessment of existing data and identification of gaps

Mapping methodology and documentation for the CEP classification

Methodological roadmap for EGSS

Workshop materials and delivery

1. Final report including recommendations on sustainability and institutional next steps

All deliverables shall be submitted in English.

The individual deliverables and all data will be prepared in English language and submitted to:

- EU4Green Recovery East Programme component 4 co-Leader, UBA, Mrs Sabah Nait (sabah.nait@umweltbundesamt.at)

11. IMPLEMENTATION MODALITIES

Location of services

11. Implementation Modalities

Location of Services

The assignment will be conducted **remotely**, with most activities carried out **online**. Occasional travel for national workshop may be required, subject to prior approval. Such travel will be reimbursed according to actual costs and in line with UBA's financial regulations, up to a ceiling of **EUR 1,400**.

Assignment Schedule

The assignment is expected to begin in October 2025 and conclude by April 2026, covering a duration of 7 months. The contract may be extended until 15 July in case of absorption capacity constraints on the side of the beneficiary.

Level of Input

The contractor's input is limited to a maximum of 25 days over the duration of the assignment. The Umweltbundesamt GmbH (UBA) is not obligated to exhaust the full volume of days specified in the contract.

Management and Coordination

The contractor will report directly to the Co-component leader at Umweltbundesamt (UBA) and coordinate regularly-

The main national counterpart will be the Statistical Committee of the Republic of Armenia (Armstat). Cooperation with the National Focal Point (NFP) at relevant ministries and agencies is expected.

All communication, deliverables, and reports must be submitted in English.

The contractor must personally provide the services and subcontracting is not permitted.

Work Environment and Equipment

The contractor is required to carry out the services primarily online using their own resources and infrastructure.

12. Remuneration and Payment

The maximum available budget for this assignment is EUR 20,000 (twenty thousand Euro).

This total amount includes:

- All professional fees (expert time, preparation, delivery of outputs)
- Up to EUR 1,400 for reimbursable travel costs (based on actual expenses and against receipts)
- The final contract amount will be determined through the tender procedure, based on the best price-quality ratio.

Offers exceeding EUR 20,000 (including travel) will not be considered.

13. EXPERTISE AND QUALITY REQUIREMENTS

The selected contractor must demonstrate the following qualifications:

At least 10 years of experience in statistical systems, preferably with environmental statistics;

- Proven expertise in supporting classification and data structuring based on international statistical standards;
- Familiarity with EUROSTAT/UNSD's CEP classification is essential; knowledge of CEPA, CReMA, is an asset, but not a requirement;
- Experience working with national statistical offices, ideally in Eastern Partnership or EU accession countries;
- Understanding of EU environmental data reporting requirements and systems (e.g., EPEA, EGSS);
- Capacity to conduct data gap analysis, develop mapping strategies, and provide methodological guidance;
- Ability to coordinate with multiple stakeholders, including Armstat, ministries, and international partners.

13.1 ELIGIBILITY AND EXCLUSION CRITERIA

Tenderers must comply with all requirements set out in these ToR and applicable EU procurement rules, including:

- Compliance with EU sanctions under Council Regulation (EU) 833/2014, as amended by Regulation (EU) 2022/576;
- Submission of a signed Declaration of Honour (Annex 1) affirming that the tenderer is not in any of the exclusion situations defined in Article 136(1) of the EU Financial Regulation.

13.2 SELECTION CRITERIA

- Legal Capacity: The tenderer must be legally authorised to perform the contract and provide proof of registration, upon request.
- Economic Capacity: The tenderer must be financially stable and able to deliver services throughout the contract period. Supporting documents may be requested.
- Technical and Professional Capacity:
 - Demonstrated capacity to provide expert support to statistical institutions;
 - Specific experience in aligning national statistics with EUROSTAT classifications (CEPA, CEP, etc.);
 - Ability to produce high-quality technical documentation and deliver capacity-building activities;

- Relevant references and CVs showing experience in similar EU or internationally funded projects.

12.3. AWARD CRITERIA

The contract will be awarded based on the best price-quality ratio, taking into account:

Technical merit of the proposal, including experience, approach, and understanding of CEP and environmental statistical systems;

Financial offer, including daily rate and overall cost excluding VAT.

The Contracting Authority reserves the right to conduct negotiation rounds to seek improved value or clarify offers, if deemed beneficial.

Tenderers must indicate if their offer is subject to VAT, or if Reverse Charge applies. In the case of VAT exemption, an official certificate must be provided.

15. TENDER SUBMISSION AND TIMELINE

Submission of the tender

Interested candidates must submit the following documents in **English** by email (max. 9.9 MB):

- **Technical offer**, methodology, references, and CVs;
- **Financial offer**, indicating daily rate and all-inclusive total price excluding VAT;
- **Declaration of Honour** (Annex 1).
- **Self-Declaration** (Annex 2)

All submissions must include either handwritten or qualified electronic signatures, in accordance with Regulation (EU) 910/2014.

Submission Deadline

The deadline for submission is: 20 September 2025 at 18:00 CET

Late submissions will not be considered. It is recommended to submit proposals well before the deadline.

If technical issues arise during submission, the tenderer should contact the Contracting Authority immediately.

Please note: Publication of these ToR does not obligate the Contracting Authority to award the contract. The procedure may be cancelled without liability for any damages.

13. ANNEX

Annex 1: Declaration of Honour (DoH)

Annex 2: Self Declaration